Registration Information: Registration is free. Each individual must register using the TLN Registration System:
Each individual must go to http://tln.learnflex.net

1. If you do not have a TLN user account, click on “New Account” in the Login area (For help click on “Guide to Creating an Account” on the right side of the page.) Fill in all of your information to create a new account, including the SDDOT location that you will attend TLN videoconferences from. After you have created your new account, you must wait until you receive a confirmation e-mail message from TLN before attempting to register for the class. This may take one full day
2. If you already have a TLN user account, please do not create a duplicate.
3. After you have created your account, Login using your User Name and Password.
4. When logged in, click on the “Courses/Registration” tab on the top left of the page. This tab will take you to the course calendar that defaults to your location based on your registration.
5. From the Calendar page, click on “name of course” on the date it is offered. This should take you to the course page where you will see all of the locations the course is being offered.
6. From the course page, select “More Info” for your location if you would like more information about the location of the course. Click on “Register” next to the location of your choice to register for the course.
7. A pop-up window will ask you if you are sure you want to register. If you want to register click “OK”.
8. You are now registered for the course and a copy will be sent to your email address. Don’t forget to put the course on your calendar and arrive at your video conference location on time.
9. If you have any questions or difficulties registering please contact Sue Hendrickson, TLN, 701.231.7766.

TLN Questions: TLN Helpdesk 701-231-1087
SDDOT Related Questions: Contact Amanda Olson 605.773.2371 or 605-295-1897  Amanda.Olson@state.sd.us

For accommodations related to a disability, please call (701) 231-1087. North Dakota State University does not discriminate on the basis of age, color, disability, gender expression/identity, genetic information, marital status, national origin, public assistance status, race, religion, sex, sexual orientation, or status as a U.S. veteran. Direct inquiries to: Equal Opportunity Specialist, Old Main 201, (701) 231-7708 or Title IX/ADA Coordinator, Old Main 102, (701) 231-6409.