

CHAPTER BYLAWS

~~EASTERN~~~~SOUTHEASTERN~~ CHAPTER SOUTH DAKOTA ENGINEERING SOCIETY

Adopted: January 27, 1973

Approved by SDES Board: January 27, 1973

Modified and Approved by SDES Board~~Amended~~: January 15, 1983

Modified and Approved by the Chapter: February , 2010

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Mission Statement:

The goals of the Eastern Chapter of the South Dakota Engineering Society are:

- To promote the licensed practice of engineering and to provide learning opportunities that enable licensed engineers to maintain practice competency;
- To maintain high ethical standards for the practice of engineering and lead the profession in adhering to these principles;
- To protect the public health, safety, and welfare; while being good stewards of the environment;
- To incorporate engineering principles and perspectives in government decisions that protect the public; and
- To consider community service a professional obligation.

~~Recognizing that service to humanity, to our nation and to our State is the fundamental purpose of professional engineering, the "Southeastern Chapter," of the South Dakota Engineering Society does hereby dedicate itself to the promotion and the protection of the profession of engineering as a social and an economic influence vital to the welfare of the community and all of mankind.~~

Bylaw I - Name

Section 1. The name of this organization shall be the "~~Eastern~~Southeastern Chapter" of the South Dakota Engineering Society, hereinafter called the Chapter.

Section 2. The Chapter shall be an affiliate of the South Dakota Engineering Society hereinafter called the State Society and shall be bound to the requirements of the Articles of Incorporation, Constitution and Bylaws of the State Society, dated July, 2006~~December 21, 1962~~, or as subsequently amended.

~~Bylaw II - Objectives~~

~~Section 1. The objectives of this Chapter shall be:~~

- ~~a. The advancement of the public welfare.~~
- ~~b. The promotion of professional, social and economic interests of the engineering profession.~~
- ~~c. The establishment and the maintenance of high ethical engineering standards and practices.~~

Bylaw III - Administration

Section 1. The Chapter shall be administered by a Board of Directors, hereinafter referred to as the Board. Within the provisions of these Bylaws, the Board shall have the full authority and power of the Chapter between meetings.

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Section 2. The Board shall consist of the latest ~~living resident~~ past president, the elected officers, two chapter directors and the State Director from the ~~Eastern Southeastern~~ Chapter. Election of directors shall be staggered as determined by the Board to avoid a complete change of directors in any one year.

Section 3. A majority of the Board members shall constitute a quorum. An affirmative vote of a majority of the Board members present at any regular or duly called meeting shall be required to pass any motion not inconsistent with the Bylaws of the Chapter.

Section 4. The Board shall have such powers and duties as are prescribed by statute and by these Bylaws and shall determine all questions of policy.

Section 5. The Board shall direct the investment and care of funds of the Chapter, shall make appropriations for specific purposes or establish a budget, and cause the accounts of the Secretary-Treasurer to be audited ~~annually within 60 days of the end of the administrative year, not less than once a year. The new president shall appoint at least three members for the audit, one of which shall be the new secretary-treasurer.~~

Bylaw ~~III~~V - Membership

Section 1. The area served by this Chapter shall consist of the following counties: Aurora, ~~Beadle,~~ Bon Homme, ~~Brookings, Brown,~~ Charles Mix, ~~Clark,~~ Clay, ~~Codington,~~ Davison, ~~Day, Deuel,~~ Douglas, ~~Edmunds, Faulk, Grant,~~ Gregory, ~~Hamlin, Hand,~~ Hanson, Hutchinson, Jerauld, ~~Kingsbury,~~ Lake, Lincoln, ~~Marshall,~~ McCook, ~~McPherson,~~ Miner, Minnehaha, Moody, ~~Roberts,~~ Sanborn, ~~Spink,~~ Turner, Union and Yankton.

Section 2. Membership in the Chapter shall be open to all professional engineers, graduate engineers, engineering students and other persons who are engaged in the practice of technical skills allied to the engineering profession and who have demonstrated their interest in the advancement of the profession, ~~reside in the above described area,~~ and meet membership requirements of the State Society Bylaws.

~~Section 3.—Applications for membership shall be evaluated by the State Society Membership Committee, unless the Chapter Membership Committee is specifically authorized by the Membership Committee of the State Society to evaluate qualifications of applicants. If such authorization is not given the Chapter Membership Committee shall evaluate the applicants qualifications and submit the application to the State Society Membership Committee along with recommendations and request for approval.~~

~~Section 4.—All members of the Chapter shall be members of, and are required to comply with the Bylaws of the State Society.~~

~~Section 5.—All rights of this Chapter shall be common to all members except that:~~

~~a.—At least two of the Board shall be National Members of the State Society.~~

~~b. — Neither the Chapter's designate for Director of the State Society, nor its elected member to serve on the State Society Nominating Committee shall be a current officer of the Chapter or State Society.~~

~~Section 6. — A member may be expelled from the Chapter for cause, as provided in Section 8 and 9 of the State Society Bylaw II.~~

Bylaw ~~IV~~ - Dues

Section 1. The dues of the Chapter shall be determined by the Board and voted on by the Chapter. ~~The Board shall advise other Society Chapters of their action, so similar action may be considered by them, and if possible all Chapters should have the same annual dues rate. Chapter dues shall not exceed \$5.00 \$10.00 per year for any grade of membership. Annual payment of dues and/or suspension of dues shall be as stipulated in the State Society Bylaws.~~

~~Section 2. — The dues and finances of the Chapter shall be based on the calendar year.~~

Section ~~2~~3. The administrative and fiscal year of the Chapter shall be July 1 through June 30.

Bylaw ~~V~~ - Officers and Directors

Section 1. The Chapter shall have four annually elected officers, a president, ~~1st vice-president-elect, 2nd~~ vice-president and a secretary-treasurer. The Chapter shall also have three directors, two Chapter Directors and one State Director. ~~One of the chapter directors shall be elected each year for a term of two years, and on alternate years the chapter will select by election a designate for State Society Director. Selection of nominees for officers and directors shall be such as to assure that at least two are National members of the State Society.~~

Section 2. No member of the Board shall receive a salary or compensation, except for expenses incurred in behalf of the Chapter and as approved by the Board, and no member may hold two positions on the Board simultaneously.

~~Section 3. — Fees and expenses of persons serving the Chapter shall be allowed at the discretion of the Board.~~

Section ~~3~~4. Newly elected members of the Board shall assume their duties at the close of the administrative year and shall hold office until their respective successors shall have been duly elected ~~and qualified~~.

Section ~~4~~5. In the event the office of the president becomes vacant or the president is unable to serve, the ~~1st vice~~-president elect shall assume the office of the president. Other vacancies in the elected officers and directors on the Board occurring during the

year shall be filled for the unexpired term by appointment by the Board.

Bylaw VII - Nomination and Election of Officers ~~and~~ Directors ~~and State Society Representation.~~

Section 1. ~~The current president shall appoint a nominating committee. Nominations for elective Chapter Officers and Directors shall be made by the Nominating Committee. The Committee shall also make nominations for its representation on the State Society Nominating Committee and for its designate as Director for the State Society.~~

Section 2. ~~Nominations for elective officers and directors shall be made by the nominating committee. The nominating committee shall also appoint its representation on the state society's nominating committee. The Nominating Committee shall have the immediate past President as its Chairman. To complete the Committee the Board shall appoint one member of the Chapter to serve with the immediate past President and the Chapter shall elect one of its members in the manner as prescribed for Officers, and on the same ballot. These three members of the Chapter Nominating Committee shall serve for the ensuing administrative year. Current officers and Chapter directors shall be ineligible to serve on the nominating committee.~~

Section 3. One or more nominations shall be made for each office, but no member of the ~~n~~Nominating ~~c~~Committee shall be eligible for nomination by the ~~c~~Committee. All ~~nominees members of the Board~~ shall be members of the Chapter.

Section 4. The ~~n~~Nominating ~~c~~Committee shall report the names of its nominees at the annual meeting, and in addition the names of the nominees may be sent to the membership along with notice of the annual meeting, and prior thereto. At the annual meeting additional nominations may be made from the floor to be placed on the ballot.

Section 5. Voting shall ~~occur at the Chapter's annual meeting and~~ be by ~~mail~~ ballot. ~~Election of officers or directors shall be by a majority of the votes cast.~~ However, if the ~~n~~Nominating ~~c~~Committee shall nominate only one candidate for an elective office and if, in addition, no nominations are made from the floor, then in such event the ~~s~~Secretary-~~treasurer~~ shall certify the individual(s) so nominated to be elected, ~~and shall notify the membership in writing of the election of each such candidate.~~

Section 6. ~~The secretary-treasurer shall then transmit the names of these elected individuals to the State Society at least 30 days prior to the State Society's annual meeting. The secretary-treasurer will also include the names of the new officers and directors in the next Chapter meeting notice or minuts. Ballots (when needed) shall be mailed by the Secretary to all voting members, not to exceed 7 days following the~~

~~annual meeting. Only ballots returned to the Secretary within 30 days after the date of the annual meeting shall be considered, and such deadline date shall be indicated on each ballot.~~

~~Section 7. Three tellers shall be appointed by the Board who shall report the names of the elected officers, persons and other balloting results to the Secretary. The Secretary will then include the names of these elected individuals, along with those certified under Section 5, herein, on a tabulation which will be promptly mailed to the membership.~~

~~Section 8. Election of Officers or Directors shall be by a plurality of the votes cast.~~

Bylaw VIII - Meetings

Section 1. The Chapter shall hold at least six meetings each year at such time and such place as may be selected by the Board ~~of Directors~~, which meetings shall be open to all members and their guests. One meeting designated as ~~the Chapter's~~ annual meeting shall be held during the months of February or March, at least 30 days prior to the state society's annual meeting.

Section 2. Special meetings of the Chapter shall be called by the president, ~~or on~~ a two-thirds vote of the Board, ~~or~~ upon petition by fifty percent of the voting members of the Chapter.

~~Section 3. A quorum consisting of one fifth of the voting members shall be in attendance for the purpose of transacting business at any meeting of the Chapter.~~

Section ~~3~~4. The Board shall hold at least three meetings each year. All meetings of the Board shall be called by the president, or upon petition of twenty-five percent of the members of the Board.

Bylaw ~~IX~~VIII- Committees and Task Forces

Section 1. Standing committees and special committees shall be appointed by the president, following concurrency of the Board.

Section 2. The duties of the standing and special committees shall be defined by the Board.

Section 3. Standing committees and task forces may be appointed in like manner to act in the following areas:

<u>Membership</u>	<u>Annual Conference</u>
<u>MATHCOUNTS</u>	<u>Scholarship</u>
<u>Events Coordinator</u>	<u>Engineer's Week</u>

Professional Development Hours (fall conference)
Technical Communications

The Eastern Chapter shall have two testing locations for the local MATHCOUNTS competition. Two teams from each local MATHCOUNTS testing location shall advance to the state MATHCOUNTS competition.

~~Bylaw X - Headquarters~~

~~Section 1. The location of the headquarters of this Chapter shall be at the office of the secretary, or as may be determined by the Board.~~

Bylaw ~~X~~ - Amendments

Section 1. Amendments to these Bylaws may be proposed by a majority of the Board, or by a petition signed by not less than fifteen percent of the members of this Chapter in good standing. Amendments submitted by petition shall be reviewed by the Board before being submitted to the Secretary for ballot. The findings of this review shall be transmitted with the ballot to the membership.

Section 2. Proposed amendments to the Bylaws shall be included in the meeting notice and opportunity given for discussion of the amendments at the next Chapter meeting. The amendments may be voted upon following their discussion. An affirmative vote of the majority of the members present shall be required to approve the proposed amendment mailed by the secretary to each member at least thirty days prior to the deadline date shown on the ballot. ~~The ballot shall indicate deadline date for vote return.~~

~~Section 3. An amendment shall become effective only upon the affirmative vote of two-thirds of the votes cast by qualified members and approved by SDES Board provided however, that at least twenty per cent of the qualified members of the Chapter have voted.~~

Section ~~3~~4. Copies of revised Bylaws will be prepared and made available to members upon request, sent to each Chapter member within sixty days after passage.

Bylaw ~~XII~~ - Duties of Officers

~~Section 1. a-~~The president shall be an ex-officio member of all committees and task

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forces.

Section 2. b- In the absence of the president, the order of succession as presiding officer at a meeting of the Chapter or of the Board shall be the ~~first vice-~~ president-~~elect~~, the ~~second-~~ vice-president, the secretary-treasurer, and the ~~latest~~ immediate resident past president.

Section 3. e- The ~~s~~Secretary-~~t~~Treasurer shall keep an accurate record of the funds, books, papers and proceedings of the Chapter and of the Board. ~~The secretary-treasurer~~He shall inform the president and the Board, from time to time, of duties to be performed at stated times or at stated intervals. ~~The secretary-treasurer~~He shall issue all calls, notices, etc., as instructed by the president or by the Board. ~~The secretary-treasurer~~He shall conduct the correspondence of the Chapter, and shall have custody of all books, papers, records and documents. ~~The secretary-treasurer~~He shall maintain a complete record for establishing information for appointments or election. ~~The secretary-treasurer~~He shall maintain a set of books showing receipts and disbursements of the Chapter and the account of each member. ~~The secretary-treasurer~~He shall submit all bills to the Board, and shall issue warrants for payment as directed. ~~The secretary-treasurer~~He shall submit a complete report of the year's business of the Chapter at each annual meeting which shall be audited as directed by the Board. ~~The secretary-treasurer~~He shall have custody of all funds of the Chapter.

Bylaw XIII — Order of BusinessCommittees

Section 1. The order of business at meetings shall be determined by the president, with approval of the Board, if necessary.

Section 2. Robert's Rules of Order Revised shall govern matters of parliamentary procedure of the Chapter.

~~a. One or more special committees shall be appointed by the President with concurrence of the Board, except the Nominating Committee.~~

~~b. Standing Committees shall be appointed in like manner to act in the following areas:~~

~~Public Relations — Ethical & Employment Practices
Legislative — Membership
Scholarship — Registration~~

~~c. It shall be the policy of the Chapter to cooperate to the fullest extent with other organized groups of engineers and architects within the State, and the Board shall, from time to time, provide for the formation of joint~~

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~~committees for the promotion of measures in harmony with the declared objects of the Chapter.~~

~~Bylaw XIV—Order of Business~~

- ~~a.—The order of business at meetings shall be determined by the Board.~~
- ~~b.—Robert's Rules of Order Revised shall govern matters of parliamentary procedure of the Chapter.~~

