



CITY OF RAPID CITY
invites applications for the position of:
**Operations Engineering
Manager**

An Equal Opportunity Employer

SALARY

Monthly
\$8,036.94

OPENING DATE: 12/09/22**CLOSING DATE:** Continuous**DESCRIPTION:****ABOUT US**

The Public Works Department is a multi-faceted department tasked with providing the foundation our community is built on. From providing necessary utility services like water, water reclamation and garbage, to creating and maintaining complex systems like public transportation, street and traffic operations, GIS mapping databases, and engineering services, Public Works is leading the way to create a vibrant future for our community. The Public Works Department is working together to grow, maintain, and protect our community through reliable service and sustainable infrastructure.

For more information, please visit the [Public Works website](#).

The City of Rapid City offers fantastic benefits including employer-paid health insurance premiums, 6% employer-matching retirement, life insurance benefits, short-term disability and generous vacation and sick leave time off. For a detailed benefit summary, click [here](#).

UNION:**POSITION
DETAILS:****ABOUT OUR JOB**

The Operations Engineering Manager position serves as a technical specialist in the planning, operation, improvement and maintenance activities for public facilities, systems, and programs through the application of advanced Engineering principles, in support of the Water, Water Reclamation, and Solid Waste Divisions.

Essential Duties and Responsibilities:

- Demonstrates advanced knowledge of design, construction and operation of public infrastructure, facilities, and systems; applies extensive, diverse knowledge of applicable engineering principles and practice; assists upper-level management as a technical specialist for advanced engineering concepts, principles and methods; resolves questions related to crucial issues and unique conditions; provides technical information to other City departments.
- Manages multiple complex projects; leads multi-disciplinary teams, effectively facilitates meetings and maintains open communication, to ensure key objectives are met; routinely represents the organization through presentations and communication with stakeholders, staff, consultants, developers, contractors, elected officials and the general public.
- Identifies deficiencies and prioritizes improvements; defines project scope and budget; identifies and obtains alternate funding sources; allocates resources; provides oversight for implementation and maintenance of City systems and facilities; reviews operational

procedures to ensure compliance with applicable policies and regulatory standards.

- Provides direct consultant management; oversees general project coordination and review; directs the consultant solicitation process to facilitate the selection and hiring of consultants; approves contract negotiations; approves project plans, documents, designs, specifications, submittals, scope, budget, and schedule for conformity and quality assurance; reviews and approves consultant deliverables.
- Interprets intent of policy, procedures, specifications, criteria, ordinances, statutes, regulatory requirements and laws and monitors compliance with same; provides direction on updates to criteria, standards, policies and procedures to ensure consistency with same.
- Provides peer review and technical guidance to Senior Engineers, Project Engineers, Staff Engineers and other Public Works staff; seeks out training and education opportunities to increase technical, communication, leadership, and customer service skills; stays informed of new developments, methods, and requirements affecting the organization; is actively involved in industry-specific professional organizations.
- May be required to provide leadership, mentoring, and direct supervision of staff.
- May assume applicable duties of the Assistant Public Works Director in their absence.

This position will remain open until filled. The anticipated starting salary range for this position is \$96,443.25 plus a generous benefits package, commensurate with the minimum qualifications for this position. The City of Rapid City will consider additional compensation for an exceptional candidate.

ADDITIONAL INFORMATION:

ABOUT YOU

The ideal candidate will possess the effective communication, mathematical, reasoning, computer and administrative skills needed to perform necessary duties with a strong work ethic that centers on good teamwork and concerns for safety. We understand your time is valuable, so we encourage you to apply if you meet the following minimum requirements:

- Bachelor’s degree from four-year college or university in Engineering **and**
- (8) eight years experience in administration, design and construction relating to the principles and practices of Engineering as applied to municipal public works.
- Must possess a valid driver's license or ability to obtain within 30 days from date of hire.
- Must possess a South Dakota Professional Engineer (PE) license or ability to obtain within 90 days from date of hire.

Please contact City of Rapid City HR with questions at 605-394-4136.

Job #202200131
OPERATIONS ENGINEERING MANAGER
KM

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Operations Engineering Manager Supplemental Questionnaire

* 1. Do you currently hold a South Dakota Professional Engineer (PE) License?
 Yes No

* 2. Please briefly describe projects you have been a part of (or managed) in the last five years that would be relevant to this position.

- * 3. Please briefly describe your experience working in an operational environment.

- * 4. Please briefly describe how your education and/or experience relates to the operations of Water, Water Reclamation, and Solid Waste systems/utilities?

- * Required Question